

ENROLLMENT FORM



Student Name

Date of Birth

Father's Name

Mother's Name

S.Contact Number

P.Contact Number

Profession

Email ID

Address

City Pin code State

School Details School Name

School Address

City Pin State

Courses

— IITJEE — — MEDICAL — — FOUNDATION — — 12th Pass — —

- For Students Going To Class 11th
- For Students Going To Class 11th
- For Students Going To Class 8th
- 12th Pass (JEE Batch)
- For Students Going To Class 12th
- For Students Going To Class 12th
- For Students Going To Class 9th
- 12th Pass (NEET Batch)
- For Students Going To Class 10th
- Regular Batch
- School Integrated
- Regular & Non Schooling
- Test Series

Payment Details

ADMISSION Payment Mode

Cheque Cash Debit/Credit Card Online

CURRENT DATED

Cheque No / Transaction No :

Amount

Bank Name

Bank Branch

Dated

POST DATED CHEQUE-1

Cheque No _____

Amount _____

Bank Name _____

Branch _____

Dated

POST DATED CHEQUE-2

Cheque No _____

Amount _____

Bank Name _____

Branch _____

Dated

POST DATED CHEQUE-3

Cheque No _____

Amount _____

Bank Name _____

Branch _____

Dated

POST DATED CHEQUE-4

Cheque No _____

Amount _____

Bank Name _____

Branch _____

Dated

POST DATED CHEQUE-5

Cheque No _____

Amount _____

Bank Name _____

Branch _____

Dated

POST DATED CHEQUE-6

Cheque No _____

Amount _____

Bank Name _____

Branch _____

Dated

Important Points To Note At The Time Of Admissions (Read Carefully)

- ▶ Please note that HBCSE reserves the rights to expel a student from the class, if we feel the student is not working hard, creating indiscipline, using unfair means in test or is absent for more than two weeks without prior information. In certain extreme circumstances this may even lead to termination of the student from Centre. No fee or a part of the fee will be refunded in such cases. The decision of Centre Authorities in this regard will be final and binding on the students & Parents.
- ▶ We expect a decent behaviour from the parents & students during any interaction with teaching as well as non-teaching staff of Centre. Any parent/student found misbehaving with any of our staff at the institute might lead to the termination of the student from The Centre.
- ▶ Kindly note that irregularity in fee payment may result in suspension of the student which might extend to expulsion if not complied with immediately. It is understood that all cheques submitted at the centre shall be liable for clearance. We therefore request all parents submitting post-dated cheques to ensure proper balance to avoid incidents of cheque bounce. The centre shall operate freely under the above assumption.
- ▶ **Refund application will be accepted ONLY in cases of change of stream, medical reason transfer/change of residence etc with proper documents.**
- ▶ **Student / Parents applying for refund has to submit a written application mentioning the exact reason of withdrawal at the center where the student is studying. Refund requests made verbally or through phone / sms shall not be entertained in any cases.**
- ▶ **Please note that in case a student has less than 80% attendance no refund will be processed.**
- ▶ Delay in Fee payment must be informed prior to due date. Any delay extending to a month or more will lead to candidates name being removed from the roll list & will incur a fine of 500/- Rupees as Re-Enrollment charges.
- ▶ Please understand that non-clearance of any of the post Date Cheques, submitted towards fee installment (as mentioned in the Installment Plan) is liable for legal action. In such cases, the student will have to pay 500/- fine along with the amount of the installment.
- ▶ If the student has enrolled in any program of HBCSE at any time then Centre has right to publicize the result of the students as HBCSE may deem fit. The student must submit their admit cards to their respective centre in charge as soon as they receive them.
- ▶ Please note that change of Batch or teacher is a very difficult process as it is dependent on several factors. Hence a student/parent's request for change of Batch or Teachers might not be processed immediately. However, we will try to accommodate all the genuine requests in the best possible manner as the earliest.
- ▶ **If the student joins late, if the student does not attend any single class after depositing the fee. No refund will be processed.**
- ▶ **HBCSE management reserves the right to reject any refund application with out any reason Whatsoever.**
- ▶ **The entire refund process takes around 45 to 60 days to process the refund. (if any)**

Declaration

I, hereby declare that information given in the form is true to date & have read all the points carefully.

Date

Parents/Guardian
Signature